

**February 10, 2005 Pre Town Board Meeting Open Forum****DRAFT**

Mr. Joseph Vecchio, 1850 East Lake Road, addressed those assembled regarding past accusations and activities by private individuals that cause him concern.

Town Justice Jerome Schinaman presented a listing of actual hours he and the Court Clerk have spent on their duties; a list of additional work anticipated for this year and a proposed salary structure for these two positions. Justice Schinaman is requesting increases in the salaries for 2006.

Mrs. Lauri Clark, 3501 Stanton Road, spoke in support of preserving the buildings at 1865 East Lake Road.

There was a discussion of the plans for the Grange building's septic system to be located on the property. Supervisor Gordon Ireland asked if any of the Town Board members objected to having an engineer dig perc test holes on the property at 1865 East Lake Road. There were no objections. Supervisor Ireland explained the Town of Spafford would not be held liable for any conditions discovered as a result of the digging. A motion to allow the test holes to be dug was made by Supervisor Ireland and seconded by Councilor Chappell. The motion PASSED- AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, Chappell, J. Ireland, and Barnett.

Mrs. Kathy Adams, 953 Bacon Hill Road, presented an overview for developing a Comprehensive/Master Plan.

**REGULAR TOWN BOARD MEETING****February 10 , 2005****DRAFT**

On Thursday, February 10, 2005 at 7:45 p.m., Town Supervisor Gordon Ireland called to order the regular meeting of the Spafford Town Board. Councilors Fred Chappell, Billy Vinzant, Jeffrey Ireland and Joyce Barnett were present. Highway Superintendent Carl Wiers, Accountant Thomas Chartrand, and Town Clerk Lisa Valletta were also present.

**Highway Superintendent's Report***Earth Day*

Highway Superintendent Carl Wiers asked if the Town Board is willing to authorize participation in Earth Day 2005. The date for Earth Day is April 23. Supervisor Ireland reminded the Board members that the Town has participated in the past and approved the continuation of participation.

*Mike Catherman*

Mike Catherman, a Highway employee, asked if his overtime hours can be traded in for compensation time. There was a discussion of what would be needed. Mr. Chartrand explained a formal written plan would need to be adopted by the Town Board. Mr. Wiers will gather information on this and have it for the March meeting. Supervisor Ireland recommended the plan

be presented to the Town Attorney before presentation to the Board.

**January 13, 2005 Minutes**

A motion to accept the minutes of the January 13, 2005 meeting was made by Councilor Chappell and seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

**Bills**

**DRAFT**

The following bills were presented for approval, (Machinery and Snow bills are included in the Highway bills):

| <b>FUND</b>    | <b>VOUCHER #'S</b> | <b>TOTAL</b> | <b>MOTION</b> | <b>SECOND</b> |
|----------------|--------------------|--------------|---------------|---------------|
| <b>CARRIED</b> |                    |              |               |               |
| General        | 44-79              | \$288,682.34 | J. Ireland    | Vinzant aye   |
| Highway        | 17-35              | \$ 38,327.42 | Chappell      | Barnett aye   |

**Town Supervisor's Reports & Statements**

Mr. Chartrand presented the Town Supervisor's Monthly Report & Statement for January 2005. A quick review of the Receipts & Disbursements Statement showed the current level of tax money received. Highway Abstract #1 is the purchase of the new grader. Most of the bills are applied to the 2004 Fiscal year.

The End of the Year budget transfers for 2004 were as follows:

| <b>GENERAL FUND</b> |         |                       |             |       |
|---------------------|---------|-----------------------|-------------|-------|
| From:               | A1355.4 | Assessor              | Contractual | \$    |
| 600.00              |         |                       |             |       |
|                     | A1620.2 | Buildings             | Equipment   |       |
| 50.00               |         |                       |             |       |
|                     | A1910.4 | Unallocated Insurance | Contractual |       |
| 50.00               |         |                       |             |       |
|                     | A8160.4 | Refuse & Garbage      | Contractual |       |
| <u>2,800.00</u>     |         |                       |             |       |
| <u>3,500.00</u>     |         |                       |             |       |
| To:                 | A1420.4 | Attorney              | Contractual | \$    |
| 600.00              |         |                       |             |       |
|                     | A1620.4 | Buildings             | Contractual |       |
| 50.00               |         |                       |             |       |
|                     | A1920.4 | Municipal Dues        | Contractual | 50.00 |
|                     | A5132.4 | Garage                | Contractual |       |
| 2,300.00            |         |                       |             |       |
|                     | A8810.4 | Cemetery              | Contractual |       |
| <u>500.00</u>       |         |                       |             |       |
| <u>3,500.00</u>     |         |                       |             |       |

**HIGHWAY FUND**

|       |          |         |             |                    |
|-------|----------|---------|-------------|--------------------|
| From: | DA5110.4 | Repairs | Contractual | <u>\$19,500.00</u> |
|-------|----------|---------|-------------|--------------------|

19,500.00

|     |          |              |                   |        |
|-----|----------|--------------|-------------------|--------|
| To: | DA5142.1 | Snow Removal | Personal Services | 500.00 |
|     | DA5142.4 | Snow Removal | Contractual       |        |

19,000.0019,500.00

Mr. Chartrand presented the December 31, 2004 Report and reviewed it with the Board members. He stated that 2004 had been a stable financial year for the Town of Spafford.

A motion to accept the Town Supervisor's December 2004 and January 2005 Reports and the January 2005 Statement as submitted was made by Councilor Chappell and seconded by Councilor J. Ireland. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

Mr. Chartrand reported the audit of the Town Clerk's financial books has been completed and everything is in order. He recommended the Town Board find the audit to be positive. A motion to find the aforementioned audit to be positive was made by Councilor Chappell and seconded by Councilor Vinzant. The motion PASSED - AYES 5 - NAYS - 0. Voting aye - G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

Mr. Chartrand stated he has received the financial books from Justice Schinaman and will conduct the audit for a report at the March 10, 2005 meeting. The delay in the audit is due to Justice Schinaman being out of state and unable to submit the books.

**DRAFT****Town Clerk's January 2005 Report**

Town Clerk Lisa Valletta presented her January 2005 report of transactions. A total of \$1,084.03 in fees was realized for the Town. A motion to accept the Town Clerk's report as presented was made by Councilor Chappell and seconded by Councilor J. Ireland. The motion PASSED - AYES 5 - NAYS - 0. Voting aye - G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

**NYS Town Clerks' Conference**

Mrs. Valletta reminded the Town Board of the budget request she made for funding her attendance at the 2005 New York State Town Clerks' Conference. She is asking now for that request to be honored. A motion to fund the Town Clerk's attendance at the conference was made by Councilor Vinzant and seconded by Councilor Chappell. The motion PASSED - AYES 5 - NAYS - 0. Voting aye - G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

**Association of Towns Conference**

Councilor Barnett requested funding for her attendance at the Association of Towns

Conference in New York City later this month. She explained that she has access to an apartment in the city and the only costs will be registration, travel and some meals. A motion to fund Councilor Barnett's attendance, travel and meals at the 2005 Association of Towns Conference was made by Councilor Chappell and seconded by Councilor Vinzant. The motion PASSED – AYES 5 – NAYS – 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

### **Policies**

The various policies on the agenda for this meeting have been tabled until the March 10, 2005 meeting.

### **Mowing Specifications**

Mrs. Valletta reminded the Town Board members of the need to establish the specifications for mowing of the cemeteries and other Town properties. Mr. Merrill Clark and Councilor J. Ireland will work together to create the specifications and submit them to the Town Board for approval.

### **Summer Youth Program**

There has been no indication of a summer youth program being established for 2005. Supervisor Ireland instructed the Town Clerk to contact the Town of Otisco for information on waiving the funding to that town.

### **Five Year Plan**

The five year plan requested by Community Development needs to be submitted in early March. Supervisor Ireland requested a public hearing be scheduled for discussion of the plan and discussion of the application for funding in 2006. The hearing will be held on Monday, February 28, 2005 at 7 p.m. at the Spafford Town Hall. Councilor Barnett informed the Town Board that Mrs. Kathy Adams is submitting a grant application to NYS Quality Communities and requests that this application also be discussed at the public hearing. It will be added to the agenda.

### **Assemblyman Brian Kolb**

Supervisor Ireland informed the audience that Assemblyman Brian Kolb will be at the Spafford Town Hall on Monday, February 21, 2005 from 2 – 2:30 p.m. He will be available for questions from the area residents.

### **Adjournment**

**DRAFT**

At 8:35 p.m. a motion to adjourn the January meeting of the Spafford Town Board was made by Supervisor Ireland and seconded by Councilor J. Ireland. . The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, Chappell, J. Ireland, and Barnett. Meeting adjourned.

Respectfully submitted by,

A Public Hearing is scheduled  
For Monday, February 28, 2005  
@ 7 p.m. @ Spafford Town Hall  
Next meeting to be held  
March 10, 2005 @ 7:30 p.m.  
@ Spafford Town Hall

Lisa M. Valletta  
Town Clerk  
Town of Spafford