

## **March 10, 2005 Pre Town Board Meeting Open Forum**

Mrs. Kathryn Adams, 953 Bacon Hill Road, presented a second report on the progress for researching a Town of Spafford Comprehensive Master Plan.

Mr. Merrill Clark, 743 Route 41, explained a set of regulations for the active cemeteries in the Town of Spafford has been drafted. He presented copies of these regulations to the Town Board for their review. Mr. Clark asked that the Board consider adopting them at the April Town Board meeting.

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Mrs. E. C. Clark, 3501 Stanton Road, provided additional information regarding the efforts to preserve the building at 1865 East Lake Road. She stated that \$2,000.00 has been raised to date and a loan would be available to aid in expenses.

## **REGULAR TOWN BOARD MEETING**

**March 10, 2005**

On Thursday, March 10, 2005 at 7:15 p.m. Supervisor Ireland opened the regular monthly meeting of the Spafford Town Board. Councilors Fred Chappell, Bill Vinzant, Jeff Ireland and Joyce Barnett were present. Highway Superintendent Carl Wiers, Accountant Thomas Chartrand, and Town Clerk Lisa Valletta were also present.

### **Highway Superintendent's Report**

#### *Payloader*

Highway Superintendent Carl Wiers reported to the Board an offer from John Deere, Inc. The company is willing to trade the Town's current payloader for a new one. The new machine will be the same year and model as the current, the three year warranty will begin upon day of delivery for the new machine. There will be no cost to the Town for this transaction.

A motion to approve the trade was made by Councilor J. Ireland and seconded by Councilor Barnett. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, Chappell, J. Ireland, and Barnett.

#### *Compensatory Time*

Mr. Wiers informed the Board members that he had consulted other towns regarding allowance of compensatory time for Highway employees. He determined that an allowance of 24 hours per year would be suitable for the Town of Spafford. The Town Attorney will review the proposal and it will then be submitted for adoption by the Town Board.

### **February 28, 2005 Minutes**

The minutes of the February 28, 2005 Public Hearing and Town Board meeting were reviewed.

#### *Salt Shed*

Supervisor Ireland explained he spoke with a representative of the Department of Environmental

Conservation, (DEC), regarding funding for a salt shed. The DEC only approves two grant requests per year; without an engineering study and an environmental impact study, approval is unlikely. Supervisor Ireland stated he would continue to seek funding from other sources.

*Proposed Water District*

Supervisor Ireland explained that the list of properties in the water district area included some non-buildable lots. A list of those lots has been compiled for removal from the properties that will be billed. This will require a new report from Barton & Logudice. An informational meeting for the public will be scheduled some time in the near future.

A motion to accept the minutes of the February 28, 2005 public hearing and meeting was made by Councilor Chappell and seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, Chappell, J. Ireland, and Barnett.

**REGULAR TOWN BOARD MEETING**

**March 10, 2005**

**February 10, 2005 Minutes**

The minutes of the February 10, 2005 Town Board meeting were reviewed.

*Youth Program*

No one has stepped forward with a youth program for the upcoming summer. If possible, the money will be waived to the Town of Otisco.

*Assemblyman Brian Kolb*

The Assemblyman will be in the Town of Spafford on February 21<sup>st</sup> at 2 p.m. for a “town hall meeting”. A grant request for paving of Willow Hill Road has been submitted to Assemblyman Kolb’s office with Supervisor Ireland’s signature.

A motion to accept the minutes of the February 10, 2005 public hearing and meeting was made by Councilor Chappell and seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, Chappell, J. Ireland, and Barnett.

**Bills**

The following bills were presented for approval, (Machinery and Snow bills are included in the Highway bills):

<b>FUND</b>	<b>VOUCHER #’S</b>	<b>TOTAL</b>	<b>MOTION</b>	<b>SECOND</b>	<b>CARRIED</b>
General	83-109	\$ 10,352.19	Chappell	Vinzant	aye
Highway	36-48	\$ 11,408.52	J. Ireland	Barnett	aye

**Miscellaneous**

*Farmland Trust Program*

Onondaga County Agriculture and Farmland Protection Board submitted information to the towns regarding pending legislation and purchase or transfer of development rights. Supervisor Ireland recommended any one interested in the legislation contact Roberta Harrison as directed in

the received correspondence. Councilor Vinzant requested that Ms. Harrison be invited to meet with the Town Board. Supervisor Ireland will contact Ms. Harrison to arrange the meeting.

### *Onondaga County Department of Aging & Youth*

A notice was received from the Onondaga County Department of Aging & Youth regarding a new service they are making available. They will be establishing Neighborhood Advisors who will provide information for aging residents to remain safe in their own communities. An initial meeting will be to provide an overview of the services available to seniors. Supervisor Ireland requested that Mrs. Valletta contact the individual in charge to arrange a meeting for the residents of the Town of Spafford.

### *Mowing Town Property*

An advertisement requesting bids for the mowing and trimming of the Town owned properties and the cemeteries will be placed in the Town's official newspaper. Specifications for the work will be written and will be available from the Town Clerk.

### *1865 East Lake Road*

There was a discussion of the access to the keys to 1865 East Lake Road. Following a discussion a motion to name Mr. Vic Sayko as the approved recipient of a key was made by Councilor Vinzant and seconded by Councilor Barnett. The motion PASSED - AYES - 5,

**REGULAR TOWN BOARD MEETING**

**March 10, 2005**

NAYS - 0. Voting aye – G. Ireland, Vinzant, Chappell, J. Ireland, and Barnett. The discussion regarding the property at 1865 East Lake Road continued.

### **Town Supervisor's Report & Statement**

Mr. Chartrand presented the Town Supervisor's Monthly Report & Statement for February 2005. A quick review of the Receipts & Disbursements Statement showed the money received in aid for the reassessment was more than budgeted. The fines from the Justice court are more than previous years have generated. The General Abstract #2 under Disbursements includes the tax money transferred to the Spafford Fire District. A motion to accept the Town Supervisor's Monthly Report & Statement for February 2005 as presented was made by Councilor Chappell and seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, Chappell, J. Ireland, and Barnett.

### **2005 Justice Court Cash Book Audit**

Mr. Chartrand reported the audit of the Town Justice Court's financial books has been completed and everything is in order. He recommended the Town Board find the audit to be positive. A motion to find the aforementioned audit to be positive was made by Councilor Vinzant and seconded by Councilor Chappell. The motion PASSED – AYES 5 – NAYS – 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

### **Annual Financial Report**

Mr. Chartrand presented the 2004 Annual Financial Report for the Town of Spafford. The report will be kept in the Town Clerk's office for review by Town Board members and any interested parties. A notice will be placed in the *Skaneateles Press* regarding the completion of the report and its availability.

### **Town Justice Court**

Mr. Peter Payntar, 1940 East Lake Road, asked about the status of the Frank Marcheterre case. With permission from Code Enforcement Officer Fred Chappell, Mrs. Valletta explained the case was sent to the Town Justice and the Town Attorney.

Councilor Barnett asked that a meeting be scheduled for the Town Board with the Town Attorney to discuss the audit of Justice Yuhas' financial books.

### **Town Clerk's Report**

#### *February 2005 Cash Report*

Town Clerk Lisa Valletta presented her report of fees taken in during the month of February 2005. A total of \$405.95 was realized for the Town. A motion to accept the Town Clerk's report as presented was made by Councilor J. Ireland and seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye - G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

### **Policies**

A motion to adopt the updated Sexual Harassment Policy as presented, the updated Equal Employment Opportunity Policy as presented, and the Internet Usage Policy as presented was made by Councilor Barnett and seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye - G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

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**March 10, 2005**

### **Miscellaneous**

#### *Appleton Disposal Bill*

Mrs. Valletta explained the bill received from Appleton Disposal for February 2005 needed to be verified for accuracy. It was received in this day's mail and one invoice was not sent. A motion authorizing payment of the bill from Appleton Disposal pending verification of accuracy was made by Councilor Chappell and seconded by Councilor J. Ireland. The motion PASSED - AYES - 5, NAYS - 0. Voting aye - G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

#### *Town Newsletter*

Mrs. Valletta explained the cost of copying the Town newsletter is normally in excess of \$600.00. A motion authorizing Mrs. Valletta to spend up to \$700.00 for copying of the Town newsletter was made by Councilor Barnett and seconded by Councilor Chappell. The motion PASSED - AYES

- 5, NAYS - 0. Voting aye - G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

**Adjournment**

A motion to adjourn at 8:32 p.m. was made by Councilor Chappell and seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye - G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

Respectfully submitted by,

A Public Hearing is scheduled  
For Thursday, April 14, 2005  
@ 7 p.m. @ Spafford Town Hall  
The April meeting will begin following  
the Public Hearing.

Lisa M. Valletta  
Town Clerk  
Town of Spafford