

**PUBLIC HEARING &  
REGULAR TOWN BOARD MEETING**

**February 12, 2004**

On Thursday, February 12, 2004 at 7:00 p.m., Town Supervisor Gordon Ireland opened the public hearing for discussion of the proposed 2005 Community Development application. Said hearing was duly advertised in the official newspaper for the Town and notice was posted on the public bulletin board. Councilors Billy Vinzant, Fred Chappell, Jeffrey Ireland, and Joyce Barnett were present. Highway Superintendent Carl Wiers, Accountant Thomas Chartrand, and Town Clerk Lisa Valletta were also present. There were 18 residents in attendance.

Town Supervisor Ireland explained the application was being submitted to allow additional improvement at Four Corners in Borodino, to wit; the property located at 1865 Route 41, (a.k.a. *East Lake Road*). The Town of Spafford is currently in negotiations for the purchase of this property. Supervisor Ireland explained the purchase could not proceed unless the plans for the property were made clear. The plans for the property are to provide parking and area for leach lines for the grange building, as well as a picnic pavilion. The 2005 Community Development grant is being sought to fund these plans. The small, dilapidated barn on the property will be torn down to allow space for the proposed plans. Supervisor Ireland asked if any residents had questions or comments regarding the proposed application.

Mrs. E.C. Clark, Willowdale Road, expressed her favor for the application, but would prefer the small barn not be demolished. Councilor Bill Vinzant asked to clarify the ownership of the property. Supervisor Ireland explained the property would be purchased by the Town of Spafford. A right-of-way for parking and leach lines would be granted to the Spafford Area Historical Society (SAHS), owners of the grange building. He further explained that the grant money could not be used just to acquire the property. The grant requirements stipulate there must be a dilapidated building in need of removal. Mr. Joseph Vecchio, 1850 East Lake Road, expressed a desire to see both the small barn and the house demolished.

Mrs. Veronica Sheahan, 1557 Tracy Drive, stated that the application coincides with a request she wished to submit to the Town Board, to wit; enact a "Safe Building Law." She began to read a prepared statement regarding her request. Supervisor Ireland requested Mrs. Sheahan to wait until after the public hearing to address this issue. Mrs. Sheahan requested permission to finish; she felt her statement was pertinent and would not be lengthy. Supervisor Ireland allowed Mrs. Sheahan to complete her statement. (Entered here as submitted by Mrs. Veronica Sheahan).

*Safe Building Law*

*February 12, 2004*

- *In order to move forward on the "Clearance Project" at the "Four Corners," a new law is necessary. A "safe buildings law" is required for the protection of area residents.*
- *"Citizens for Rural Improvement" would like a resolution adopted this evening in favor of a "safe building law." This new law should be presented at the next Town Board meeting in March.*
- *Approval of this law requires a public hearing.*
- *The Board must go to the Town Attorney who will insure that a strong "safe building law" is written and enforced. Such a law is the result of the Board statement that defines "blighted" conditions.*
- *This new law must have provisions to identify unsafe structures and properties and also have guidelines for the removal and clean up of those buildings and properties.*
- *A "safe buildings law" must also require enforcement, and describe penalties for violations. The law must become effective as of the June 2004 Town Board meeting.*

*\*We must not prolong this issue any longer!*

*Representing, "Citizens for Rural Improvement," Veronica L. Sheahan*

Supervisor Ireland pointed out that Mrs. Sheahan's statement did not address the proposal before them. He asked if Mrs. Sheahan was in favor or against the proposal.

There was a request for clarification of the proposal. Supervisor Ireland explained the proposal covers the immediate plans for the property if it is acquired.

Mr. Philip Clark, Willowdale Road, asked if the grant require that something be destroyed, could it be fixed instead.

Councilor Joyce Barnett explained the application states it should address a situation of blighted condition. She offered an alternative – use the money intended for the picnic pavilion to restore the small barn and/or the house; the house being quite old in its own right.

Mr. Vic Sayko, 2856 Nunnery Road, stated that any initiative on the part of the Town is well received by the community, not just SAHS.

Mrs. Johanna Frittelli, 1360 Richard Road, is in favor of the parking and septic allowance; both are needed. But she is concerned about erecting a modern pavilion behind the historic buildings. She is also concerned about the pavilion becoming a "hang out" for teenagers. Mrs. Frittelli would prefer to see the buildings improved.

Mr. Craig Luce, 2689 Pine Grove Road, spoke re Mrs. Frittelli's concern about the pavilion becoming a "hang out;" teens are gathering in various locations now to "party;" it is not the issue before the Board.

Mr. Peter Payntar, 1940 East Lake Road, stated he is in favor of the proposal to acquire the property, but to have a modern building in amongst historic buildings is not desirable. He would prefer to restore the buildings on the site. He believes they are salvageable.

Supervisor Ireland questioned if the house is indeed salvageable. He explained that this project will take time and, in his opinion, the proposal before the assembly is the best way to submit the request for funding the project. Supervisor Ireland asked if any in attendance were opposed to the proposed application. He requested that any statements or comments against the proposal be made at this hearing, so they could be addressed at this hearing. If opposing comments are not brought forward until the hearing conducted in Syracuse, the Town Board is unable to address and consider them.

Mr. Gianfranco Frittelli, 1360 Richard Road, would like the money intended for the pavilion to be used for restoration of the house. Supervisor Ireland explained funding for restoration, if viable, can be sought at a later date, possibly next year's application.

Councilor Barnett stated the application quotes \$66,000.00 to be used for a picnic pavilion. She added that grants from Community Development are to fund a community need, and from the comments of those present, a picnic pavilion is not desired. Perhaps the application could be reworked prior to submission.

Mr. Vecchio stated that, as a member of the community, he would use the pavilion. He requested that the opinions of the members of SAHS not be the only opinions considered. Mr. Vecchio would like to see the demolition take place to allow parking for activities at the grange building.

Mrs. Marilyn Hannig, 2341 Bockes Road, stated she is not in favor of the pavilion. The area is not policed, as the parks in Skaneateles are, and she is concerned about illegal activities.

Mrs. Frittelli stated she felt the majority of those present like the proposal except for the pavilion. Mrs. Clark asked where the money for the purchase of the property would come from.

Councilor Barnett asked if Supervisor Ireland would entertain an investigation into the most competitive use of the funds. Supervisor Ireland explained there was not enough time to consider changes to the application; the due date is February 20, 2004. Councilor Barnett stated there would be only one item changed and she is willing to assist on the application. Councilor Ireland requested the application be voted upon as is.

Mr. Moran, 2708 Nunnery Road, asked if changes in the spending plan could be made once the money was in hand. Mr. Luce asked what would take place once the funding was obtained. Supervisor Ireland restated the items listed in the proposed application: demolition of the small barn to allow for parking, septic and a picnic area. Once these issues are dealt with, then the condition of the house could be addressed. Mr. Luce asked if the focus of spending could be changed once the funding is granted. Councilor Vinzant responded that the Town of Spafford has established a good relationship with the Community Development Division; to jeopardize that relationship by filing an application under false pretenses is not a good course to follow.

Supervisor Ireland stated he thought this would be a simple way to address a need in the community. He ceded that it does appear to be a backwards approach, yet the plans for the property need to be known before purchase is permitted.

Mrs. Frittelli asked if the total requested amount could remain the same while eliminating the pavilion from the application. Supervisor Ireland explained that would require reworking the entire application, the amount of the request needs to be explained; the application will remain as it is.

Councilor Barnett commented that a picnic pavilion could not be built behind a blighted building. Supervisor Ireland reminded her that the blighted building would be demolished.

Councilor Barnett stated that Community Development may grant funding for a portion of the proposal. Supervisor Ireland responded that the proposal is for the entire project. The residents in attendance asked why. Supervisor Ireland explained that since SAHS does not represent the entire population of the town, other individuals may be in favor of the proposal and make use of the improvements.

Mr. Vecchio stated that he is very much in favor of the proposal and the issue of the house should be set aside.

Mr. Payntar commented that the people in attendance are interested in what is happening, he doesn't see any one else from the town that could offer opposing views. Also, Mr. Payntar still is not pleased with making plans for the property before it is owned by the Town.

Supervisor Ireland responded again that the intent for the property must be known before purchase can be made. He added that Mr. Vecchio is correct; the issue of the house should be set aside. Supervisor Ireland stated that the comments being made were becoming repetitive and the matter should be put to vote.

Mr. Moran reminded those present of when the Roy Williams property was turned over to the Borodino United Methodist Church. Many people were concerned about the issue of preservation versus demolition of the building on the property. Now, however, there is a beautiful park with a gazebo and flower beds on that location. It could still have a building that fell into disrepair and be another blighted corner in Borodino.

Supervisor Ireland asked those present to stand if they were in favor of the proposed application. The following twelve residents stood: Vic Sayko, Joseph Vecchio, Nancy Ireland, Lori Harper, Carol Payntar, Edwin Lukens, Veronica Sheahan, Craig Luce, Frank Moran, Curt Ledermann, Ken Lieberman, and Carl Wiers. Supervisor Ireland then requested that those opposed to the application stand to be counted. The following six residents stood: Gianfranco Frittelli, Johanna Frittelli, E. C. Clark, Mary Bean, Marilyn Hannig, and Peter Payntar.

Supervisor Ireland then asked the Town Board members to vote. Those in favor: Councilors Vinzant, Ireland, Chappell, and Barnett. Those opposed: none.

Councilor Barnett voiced her disappointment that the hearing was scheduled before the board members were informed, and with Supervisor Ireland's rigid position on the application.

### **RESOLUTION # 3-2004**

WHEREAS, the Office of Community Development needs a definition of a slum area and a blighted area,

NOW THEREFORE, on a motion made by Town Supervisor Gordon Ireland and seconded by Councilor Jeffrey Ireland,

BE IT RESOLVED, that the Town Board of the Town of Spafford does hereby define a slum area as an area where there is a predominance of buildings, whether residential or non residential, which by reason of dilapidation, deterioration age or obsolescence, high density of population, or the existence of conditions which endanger life or property by fire or other causes is detrimental to public health and safety. The blighted and deteriorated area is within 300 feet in any direction of the Borodino Four Corners.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Spafford does hereby define a blighted area as an area where deteriorated buildings or structures exist, inadequate street layout, faulty lot in relation to size, accessibility or usefulness, unsanitary conditions, junk or trash present. The existence of such structures and sites endanger the life and property by fire or other causes, and impairs the growth of the community in its present condition.

Gordon Ireland	aye	Fred Chappell	aye
Billy Vinzant	aye	Jeffrey Ireland	aye
Joyce Barnett	aye		

I, Lisa M. Valletta, Clerk of the Town of Spafford, County of Onondaga, State of New York, do hereby certify that the foregoing was duly adopted by the Town Board of the Town of Spafford, County of Onondaga, State of New York, at their regular monthly meeting held on the 12<sup>th</sup> day of February, 2004 a quorum being present.

In witness whereof, I have hereunto set my hand and affixed the seal of my office.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lisa M. Valletta, Town Clerk of the Town of Spafford

#### **RESOLUTION # 4-2004**

WHEREAS, the Town of Spafford has a blighted area at the Borodino Four Corners, and

WHEREAS, the Grange building community center does not have adequate parking, and

WHEREAS, property to the west of the Grange building could be developed to provided a parking and recreation area for residents of the Town of Spafford for events held at the Four Corners,

NOW THEREFORE, on a motion made by Councilor Billy Vinzant and seconded by Councilor Jeffrey Ireland,

BE IT RESOLVED, that the Town Board of the Town of Spafford does hereby approve the application for Community Development funding to improve the tax property number 013-02-11.0 located on Route 41 in the hamlet of Borodino.

Gordon Ireland	aye	Fred Chappell	aye
Billy Vinzant	aye	Joyce Barnett	aye
Jeffrey Ireland	aye		

I, Lisa M. Valletta, Clerk of the Town of Spafford, County of Onondaga, State of New York, do hereby certify that the foregoing was duly adopted by the Town Board of the Town of Spafford, County of Onondaga, State of New York, at their regular monthly meeting held on the 12<sup>th</sup> day of February, 2004, a quorum being present.

In witness whereof, I have hereunto set my hand and affixed the seal of my office.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lisa M. Valletta, Town Clerk of the Town of Spafford

### **Proposed Purchase of 1865 Route 41**

Supervisor Ireland explained he met with property owner Timothy Kissane and discussed the possibility of the Town purchasing the property at 1865 Route 41. The members of the Town Board were not contacted in advance due to the time constraints; Supervisor Ireland was seeking to meet the deadline for the aforementioned application to Community Development. Town Attorney Bernard Reagan put together a purchase offer. The taxable status deadline is March 1<sup>st</sup>; Supervisor Ireland is seeking to close on the purchase prior to that date to save paying 2005 taxes. If the property is purchased after March 1<sup>st</sup>, the Town would be responsible for payment of the 2004-2005 school taxes and the 2005 property taxes. The asking price for the property is \$65,000.00.

Mrs. Sheahan asked if the property had been appraised. Supervisor Ireland stated it had not. Mr. Moran commented that an appraisal should be done. There was a discussion of the funding of the purchase. There is residual money from a previous Community Development grant that is available for this purchase. Mr. Moran requested the public be informed as soon as feasible if the purchase does not go through. He has some thoughts about alternative ways to acquire the property.

There was a discussion of the application schedule and that anyone can present an idea to the Town Board for approval. Mr. Frittelli voiced his concern with the short timeline concerning this application. Supervisor Ireland stated that the property only recently became available.

Councilor Fred Chappell asked if there were back taxes owed on the property. Supervisor Ireland said that there were not. The purchase would be made with a warranty deed, and the property would be purchased "as is". Councilor Vinzant asked if Mr. Kissane has the single authority to sell the property, it is listed with two owners. Supervisor Ireland stated that the other owner, Mr. David Dunphy, would need to approve the sale as well.

Mrs. Frittelli asked if the parking area would be covered by the grant funding. Supervisor Ireland stated that it is included in the application. Mrs. Frittelli asked if the septic improvements were included. Supervisor Ireland stated that the application provides for a right-of-way for septic lines, the actual project of updating the septic system is the responsibility of SAHS. It cannot be a part of the grant application.

Councilor Chappell asked for clarification; \$20,000.00 must be in the Town's budget to cover the Town's share of the purchase? Supervisor Ireland responded that this is correct.

Councilor Chappell made a motion to authorize Supervisor Ireland to enter into a purchase agreement with Mr. Kissane and Mr. Dunphy for the property located at 1865 East Lake Road. Councilor Vinzant seconded the motion. The motion PASSED - AYES - 5, NAYS - 0. Voting aye - G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

### **Brief Recess**

Supervisor Ireland turned control of the meeting over to Deputy Supervisor Bill Vinzant. He explained he was not feeling well and excused himself from the meeting.

**Assessor Robert Brown, Jr.**

Assessor Robert Brown, Jr. presented a resolution to the Town Board for adoption. The resolution addressed the new income limits approved by the Onondaga County Legislature for senior citizens. The County Legislature approved an eight percent (8%) increase in the limits. Mr. Brown reviewed the new limits and offered a comparison from the 2002 levels to the 2004 levels.

**RESOLUTION #5-2004**

WHEREAS, the Town Board of the Town of Spafford has in the past, adopted a resolution and amendments thereto granting partial exemption from real property taxation for real property owned by certain persons with limited income, who are 65 years of age and over, pursuant to Section 467 of the New York State Real Property Tax Law; and

WHEREAS, Chapter 198 of the Laws of 2000 of the State of New York permits an increase in the maximum income eligibility levels for the Real Property Tax sliding scale exemption for senior citizens from its current level of \$21,500.00 to \$29,900.00; and

WHEREAS, the Town of Spafford has kept pace with the exemptions over the years as a way to assist senior citizens in keeping their homes; and

WHEREAS, the new sliding scale income limits authorized by New York State law are as follows:

<b><u>EXEMPTION</u></b>	<b><u>INCOME LIMITS</u></b>
50%	\$24,000.00
45%	\$25,000.00
40%	\$26,000.00
35%	\$27,000.00
30%	\$27,900.00
25%	\$28,900.00
20%	\$27,200.00
15%	\$30,600.00
10%	\$31,500.00
5%	\$32,400.00

WHEREAS, it is the desire of this Board to increase the senior citizens property tax exemption to the maximum allowable under the law; and

BE IT RESOLVED that the above resolution, as amended, is hereby affirmed in all other respects and that in all other respects the provisions of Section 467 of the Real Property Tax Law shall control as to the qualification of property owners.

NOW THEREFORE, let it be known that through a motion made by Councilor Ireland and seconded by Councilor Chappell and with unanimous approval by the Town Board of the Town of Spafford; the income limitation schedule for persons 65 years of age and over as set forth has been adopted.

I, Lisa M. Valletta, Clerk of the Town of Spafford, County of Onondaga, State of New York, do hereby certify that the foregoing was duly adopted by the Town Board of the Town of Spafford, County of Onondaga, State of New York, at their regular monthly meeting held on the 12<sup>th</sup> day of February, 2004, a quorum being present.

In witness whereof, I have hereunto set my hand and affixed the seal of my office.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lisa M. Valletta, Town Clerk of the Town of Spafford

### **NYS Codes Division**

Mr. Richard Thomson, a representative from NYS Codes Division, was scheduled to meet with the Town Board this evening. His office was contacted for a confirmation; Mr. Thomson was out of the office and did not return the call.

Councilor Chappell presented a revised complaint form for filing code enforcement complaints. The changes to the form were recommended by Mr. Thomson. There was a discussion of the procedure for filing the complaint. Completed forms are to be delivered to the Building Department at the Town Hall. There was concern regarding complaints against Frank Marcheterre, Jr. being filed with Rita Marcheterre, the Building Department clerk. If a complaint is being filed against Mr. Marcheterre, it should go directly to Mr. Doug Staley, Building Inspector.

### **Historic Building**

Mr. Thomson stated at the public session held on January 20, 2004 that the Town of Spafford could designate a building as historic. It does not automatically add the building to the New York State Historic Register.

## **RESOLUTION # 6-2004**

WHEREAS, the Town of Spafford has been in existence since 1811, and

WHEREAS, within the Town of Spafford, there are many older buildings in various states of repair, and

WHEREAS, one such building is the Grange building located on East Lake Road in the hamlet of Borodino, and

WHEREAS, said Grange building is currently owned by the Spafford Area Historical Society, and

WHEREAS, the Spafford Area Historical Society is restoring the Grange building to historical guidelines set by New York State, and

WHEREAS, the Town Board of the Town of Spafford agrees restoration of this building is a worthy pursuit,

NOW THEREFORE, on a motion made by Councilor Fred Chappell and seconded by Councilor Joyce Barnett,

BE IT RESOLVED, that the Town Board of the Town of Spafford does hereby recognize the Grange building as an historical building.

Billy Vinzant	aye	Fred Chappell	aye
Jeffrey Ireland	aye	Joyce Barnett	aye

I, Lisa M. Valletta, Clerk of the Town of Spafford, County of Onondaga, State of New York, do hereby certify that the foregoing was duly adopted by the Town Board of the Town of Spafford, County of Onondaga, State of New York, at their regular monthly meeting held on the 12 day of February, 2004 a quorum being present.

In witness whereof, I have hereunto set my hand and affixed the seal of my office.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lisa M. Valletta, Town Clerk of the Town of Spafford

**Town Justice**

Pending the retirement of Town Justice John Yuhas, advertisements for a new Town Justice were placed in the *Post Standard* and the *Skaneateles Press*. As of this evening, one application has been received. This appointment needs to be made soon, due to the necessity of attending the Town Justice training session in March.

**Borodino Landing**

Mr. Moran expressed his concern with the lack of a public swimming area in the Town of Spafford. He researched the road right-of-way for Bockes Road, which leads down to Borodino Landing on Skaneateles Lake. According to his findings, the road is mapped at 48.5 feet wide; by actual measurement of the road, only 30 feet are used for the road width. Mr. Moran would like to see the Town Board pursue development of a public swimming area in the near future; property prices are escalating. There was a discussion of the properties bordering Bockes Road at the lake edge and what actions would need to be considered as well as how to fund the project.

**Bills**

The following bills were presented for approval, (Machinery and Snow bills are included in the Highway bills):

<b>FUND</b>	<b>VOUCHER #'S</b>	<b>TOTAL</b>	<b>MOTION</b>	<b>SECOND</b>	<b>CARRIED</b>
General	28-71	\$ 12,727.05	Chappell	J. Ireland	aye
Highway	19-40	\$ 12,164.24	J. Ireland	Chappell	aye

General Fund voucher #61 & #62 were the costs involved in Town Clerk Lisa Valletta attending the annual New York State Town Clerk's Conference. Mrs. Valletta did include the cost of the conference in her budget request in September 2003. The request reflected double occupancy for the hotel. The Town Clerk from Fabius, the person intended to share a room with Mrs. Valletta, is unable to attend the conference; therefore, the fees are higher than requested. A motion to allow Mrs. Valletta to attend the conference and the fees to be paid

was made by Councilor J. Ireland and seconded by Councilor Chappell. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

**Town Supervisor’s January 2004 Report & Statement**

Mr. Chartrand presented the Town Supervisor’s Monthly Report & Statement for January 2004. A quick review of the Receipts & Disbursements Statement illustrated the amount received in property tax payments and a low level of interest received; as expected. A motion to accept the Town Supervisor’s January 2004 Report & Statement was made by Councilor Chappell and seconded by Councilor J. Ireland. . The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

**December 2003 Budget Transfers**

Mr. Chartrand reviewed the budget transfers approved at the December 2003 Town Board meeting.

GENERAL FUND

From:	A1355.4	Assessor	Contractual	\$2,200.00
	A3610.4	Examining Boards	Contractual	100.00
	A4289.4	Drug Testing	Contractual	400.00
	A5182.4	Street Lighting	Contractual	300.00
	A8020.4	Planning	Contractual	100.00
	A8160.4	Refuse & Garbage	Contractual	<u>1,500.00</u>
				<u>\$4,600.00</u>
To:	A1420.4	Attorney	Contractual	\$ 100.00
	A1620.1	Buildings	Personal Services	100.00
	A1620.4	Buildings	Contractual	600.00
	A1670.4	Central Printing	Contractual	1,400.00
	A3620.4	Safety Inspections	Contractual	100.00
	A5132.4	Garage	Contractual	700.00
	A8010.1	Zoning	Personal Services	100.00
	A8810.4	Cemetery	Contractual	<u>1,500.00</u>
				<u>\$4,600.00</u>

Mr. Chartrand explained that the 2003 books are now closed.

**December 2003 Town Supervisor’s Monthly Report**

Mr. Chartrand reviewed the December 2003 Town Supervisor’s Monthly Report; page 1 of the report listed the summary of expenses for the year. The report reflects an unspent balance of \$18,101.58.

Page 2 shows the General Fund revenues; \$252,484.00 was budgeted for 2003, \$332,749.43 was actually received, providing an \$80,265.43 increase.

Page 3 has the end of the year General Fund account balances. The total cash balance is \$166,331.62.

Page 3A is the end of the year General and Capital Funds balances; an increase of \$51,843.45 in mortgage tax accounts for the majority of the balance available in the revenues.

Page 4 depicts the Highway Fund. The unexpended balance in the equipment fund is rolled forward to 2004.

Page 5 shows the end of the year Highway Fund balances. The total cash in the Highway Fund is \$196,033.18.

A motion to accept the Town Supervisor's December 2003 Report was made by Councilor Chappell and seconded by Councilor J. Ireland. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

### **Accounting Services Contract**

Mr. Chartrand presented copies of the contract between Thomas Chartrand Accounting Services and the Town of Spafford for signing. The contract was signed by Deputy Town Supervisor Billy Vinzant.

### **Excellus Insurance**

The bill for health insurance coverage for the month of March has not yet been received. A motion to pay said bill upon receipt was made by Councilor Chappell and seconded by Councilor Barnett. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

### **Highway Superintendent's Report**

#### *Deputy Highway Superintendent*

Highway Superintendent Carl Wiers stated that by law, he is required to have a Deputy Highway Superintendent. He requested the Town Board appoint Highway employee Michael Catherman as the deputy. There is no additional salary for the position. A motion to appoint Mr. Catherman as Deputy Highway Superintendent was made by Councilor J. Ireland and seconded by Councilor Chappell. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

#### *Frozen Water Lines*

Mr. Wiers informed the Town Board that the water line to the Town Hall had frozen solid during the intensely cold weather. He contacted Mr. Mel Simmons to correct the problem and suggest preventative measures. Mr. Simmons recommended replacing the existing pipe with 1" diameter pipe and installing an in-line heat tape through the pipe. Currently, the pipe is 3/4" diameter and 8' below the surface; with the trucks driving over the area, the cold is driven deeper into the ground. Deputy Supervisor Vinzant stated his experience with in-line heat tape has shown the tape lasts about 1 year. It was suggested that a continuous loop be considered to keep water constantly moving through the pipe. Mr. Wiers stated he would research the options and provide cost estimates to the Town Board in March.

#### *Septic Tank*

Mr. Wiers informed the Town Board that following some difficulties with the bathroom facilities, it was discovered that the septic tank was full. It has been emptied. The sewage pump has stopped working and needs to be replaced in the Spring.

#### *Tire Day*

Mr. Wiers requested permission to conduct Tire Day again this year; in the past it has been held at the end of September. Deputy Supervisor Vinzant suggested conducting Tire Day earlier in the year, in an effort to eliminate potential breeding sites for mosquitoes. Mr. Wiers asked if two Tire Days could be held this year, one in the Spring and one in September. A motion to conduct two Tire Days, as stated, was made by Councilor J. Ireland and seconded by Councilor Barnett. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

#### *Radios*

Some of the radios in the Highway vehicles are more than 20 years old. Recently, Onondaga County D.O.T. has switched to an ultra-high frequency signal, and the Town radios can no longer contact the County radios. The County can be heard, but information can not be transmitted from the Town radios. The older radios, (20+ years) cannot be converted to the ultra-high frequency.

Mr. Wiers researched the options available to enable the Town Highway Department contact with the County. The purchase of three new radios, a repeater, and a base station will cost \$6,974.65. Two of the radios

can be converted. The cost includes installation. This offer is not on State contract, but it is State Bid price. Another option Mr. Wiers researched were the Nextel walkie-talkies. Their cost is \$359 per month.

Mr. Wiers also learned that rental of the "911" tower located on Rose Hill Road was available for \$300.00 per month. Mr. Wiers contacted the individuals in charge of the tower and negotiated the following terms: waiver of the monthly rental fee if the Town will plow open the road leading to the tower upon request. The plowing of the road is not continuous, but on a will-call basis.

Deputy Supervisor Vinzant asked if Mr. Wiers had plans for any large purchases in the near future. Mr. Wiers explained that purchase of a new grader was planned for this year. The Volvo grader is on State contract for \$156,807.00. John Deere has the same machine listed for \$169,553.00. The lead time for the order is sixty days. Once approval of the purchase is granted by the Town Board, the order can be placed.

Mr. Chartrand explained that with the purchase of the new radios and the grader, there is a shortfall of \$25,000.00. Next year's equipment budget will have to be trimmed.

A motion to authorize Mr. Wiers to purchase three new radios, a repeater, and a base station for no more than \$7,000.00 and to provide plowing of the road to the "911" tower in exchange for free use was made by Councilor Chappell and seconded by Councilor J. Ireland. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

### *Cold Storage Building*

Mr. Wiers informed the Town Board he is researching the costs of installing electricity in the cold storage building. Specifically, he would like to have four outlets and four light fixtures. He contacted Electrical Contracting, a local individual, Mr. Russell Snell, Rose Hill Road, is one of the two men operating this business. The cost estimate he was given is approximately \$1,700.00. He will seek other estimates and report back to the Board.

### **Spafford Area Historical Society**

Councilor Barnett, as an officer of SAHS, requested a letter of support from the Town Board for an application being submitted by SAHS for a grant through Senator Nancy Lorraine Hoffman's office. The question was raised, are there any other grant requests from the Town of Spafford in the Senator's office. Councilor Barnett stated she asked the Senator and was told there were not. Councilor Barnett offered to draft the letter and submit it to the Town Clerk for placement on Town letterhead. There was a discussion of the request.

### **January 8, 2004 Minutes**

A motion to accept the minutes of the January 8, 2004 meeting was made by Councilor J. Ireland and seconded by Councilor Barnett. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

### **Town Clerk's January 2004 Report**

Town Clerk Lisa Valletta presented her January 2004 report of transactions. A total of \$1,623.90 in fees was realized for the Town.

### **Town Clerk Items**

#### *Meeting Room Policy*

To avoid future conflicts or confusion, Mrs. Valletta requested the Town Board approve the following policy for reserving the Community Meeting Room in the Town Hall:

*To avoid double booking, the Town Clerk is responsible for scheduling use of the room.*

*Reservations for the room should be made at least three (3) days prior to the desired day.*

*Two contact names and telephone numbers should accompany each reservation.*

*When a conflict may occur, town business will supersede community sessions.*

*No meetings will be permitted in the community room on Town Board meeting nights.*

*The Town Clerk reserves the authority to cancel a scheduled meeting.*

A motion to approve the above policy was made by Councilor Barnett and seconded by Councilor Chappell. . The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

*Primary Day*

The Democratic Party will be conducting their Presidential Primary Day on March 2, 2004.

*Confidentiality*

Mrs. Valletta requested the members of the Town Board respect their privileged position and the access to confidential information. At the January meeting, copies of Town Justice Yuhas' letter of resignation were provided to the members of the Board. It was brought Mrs. Valletta's attention that a resident of the Town was provided with a copy of said letter. While the resignation is public information, Mrs. Valletta is uncomfortable with the personal medical information contained in the letter being made public through the Town offices. In this particular circumstance, the medical condition was made known publicly by Mr. Yuhas, but future situations may be different. Mrs. Valletta requests that the members of the Board respect the level of confidentiality expected with some information provided to them.

**County Planning Session**

Deputy Supervisor Vinzant reported he attended a training session conducted by Onondaga County Planning Agency. Much of the session was devoted to developing master plans. Building Inspector Doug Staley and several of his employees were also in attendance.

**Spafford Area Historical Society** -revisited

Councilor Barnett made a motion to send the letter of support for the SAHS grant to Senator Hoffman's office. Councilor J. Ireland seconded the motion. No votes were cast for or against the motion.

**Adjournment**

A motion to adjourn the meeting at 9:55 p.m. was made by Councilor J. Ireland and seconded by Councilor Chappell. The motion PASSED - AYES - 4, NAYS - 0. Voting aye - Vinzant, J. Ireland, Chappell, and Barnett.

Respectfully submitted by,

Next meeting to be held  
March 11, 2004 @ 7:30 p.m.  
@ Spafford Town Hall

Lisa M. Valletta  
Town Clerk  
Town of Spafford

On Thursday, February 26, 2004 at 7:00 p.m., Town Supervisor Gordon Ireland called to order a special session of the Spafford Town Board. The purpose of the session is to discuss issues left unresolved at the regular monthly meeting held February 12, 2004, duly advertised in the official newspaper for the Town and notice was posted on the public bulletin board. Councilors Billy Vinzant, Fred Chappell, Jeffrey Ireland, and Joyce Barnett were present. Highway Superintendent Carl Wiers, Accountant Thomas Chartrand, and Town Clerk Lisa Valletta were also present. There were 18 residents in attendance. Supervisor Ireland began the session with interviews of the candidates for the Town Justice position.

### **Town Justice Applicants**

The five candidates for the position of Town Justice submitted résumés prior to this meeting for the Town Board's consideration. All five candidates were also invited to attend this meeting to allow an opportunity for the Town Board to meet and question them.

Mr. Webb Stevens, 2062 East Lake Road, was the first interviewee. Mr. Stevens explained he had been a Town Justice in past years in the Town of Spafford, had attended training sessions during his tenure, and quickly reviewed his résumé. There were no questions from the members of the Town Board for Mr. Stevens.

Mr. Eric Fordock, 2208 Route 174, explained he was interested in becoming more involved in the community, and mentioned some of the items in his résumé. There were no questions for Mr. Fordock from the Town Board.

Mrs. Ann Roth, 1811 Locust Lane, stated she has the time available to attend the training sessions. She asked the number of hours that were required of the Town Justice. Supervisor Ireland explained the current justice conducts two sessions per month, and depending on the case load on how long the sessions last. Mrs. Roth asked what the compensation was. Supervisor Ireland explained the annual salary is \$3,000.00. Mrs. Roth explained she has mediation experience. Councilor Vinzant asked Mrs. Roth if she would be able to actually sentence an individual to a fine or prison time for a recurring situation instead of relying on mediation. Mrs. Roth responded she believes after reviewing the circumstances, she could make a determination regarding necessity of sentencing.

Mr. Jerome Schinaman, 1829 East Lake Road, stated he is a retired environmental engineer and feels his training in understanding and interpreting those regulations will assist him in understanding and interpreting laws. Councilor Vinzant repeated his question, would Mr. Schinaman be able to sentence an individual to a fine or prison time for a recurring situation. Mr. Schinaman responded that based on what he has seen, there are guidelines in place to determine what penalties are appropriate and he would do what needs to be done.

Mr. Barry Kahn, 467 Cold Brook Road, the fifth candidate, was not present for interviewing.

The letter of resignation from Town Justice John Yuhas, while received prior to the February 12 Town Board meeting, was not formally accepted by the Town Board. A motion to accept the resignation of Mr. John Yuhas as Town of Spafford Town Justice was made by Councilor Fred Chappell and seconded by Councilor Joyce Barnett. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

Town Supervisor Ireland explained that the position cannot be filled until after the current Town Justice's resignation date of April 1, 2004. Due to the schooling requirements and schedule, one of the candidates will be selected as the prospective appointee. A motion for said appointee's costs involved in attending the training sessions, including mileage and meals, to be paid by the Town of Spafford was made by Councilor Vinzant and seconded by Councilor J. Ireland. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

## **New Equipment Purchases**

### *Grader*

Accountant Thomas Chartrand stated the current budget has \$100,000.00 available for equipment purchases. There is \$38,000.00 from 2003 budget that has been brought forward to make the total available \$138,000.00. Highway Superintendent Carl Wiers explained he has received one offer for the old grader in the amount of \$7,500.00. Supervisor Ireland commented that if the grader was ordered in November, it would be received in January, allowing the cost to be carried into the 2005 budget. Mr. Wiers explained the price of the grader is valid until April 2005.

There was a discussion of what equipment needs to be replaced and what would be advantageous to own. Mr. Wiers suggested that a new pick up truck should be purchased soon; the current one has more than 50,000 miles on it. If it is not sent to auction soon, it will not bring a decent price.

Supervisor Ireland outlined one course of action: purchase a new pick up truck this spring and order the new grader this November. Mr. Chartrand explained that if the un appropriated balance is kept the same and the \$30,000.00 due from Onondaga County Soil and Water is added to the fund, there will be a total of \$168,000.00 available for equipment purchases in 2004.

### *Radios*

Mr. Wiers explained that the cost quoted at the February 12, 2004 meeting for new radios has changed. The original quote included the cost and installation of galvanized cable on the Onondaga County 9-1-1 tower on Rose Hill Road. Onondaga County will not allow galvanized cable on the tower; it must be stainless steel cable. The greater cost of stainless steel cable brings the total cost of the project to \$7,874.50.

Mr. Wiers contacted Onondaga County, Town of Marcellus, and Town of Skaneateles requesting permission to add the Town of Spafford to one of their frequencies. Onondaga County explained they are already overloaded with their own radios. Marcellus and Skaneateles are also both heavily used already because the schools are included.

A motion to approve the new, increased cost of the new radios, repeater, base station and cable on the 9-1-1 tower was made by Councilor J. Ireland and seconded by Councilor Barnett. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

Mr. Wiers stated he is willing to wait to order the new grader. Councilor Barnett asked what the grader is used for. Mr. Wiers explained it is used for maintaining the gravel roads, winging back the snow banks and ditch work. Councilor Barnett asked what the pick up truck is used for. Mr. Wiers explained the pick up truck is the vehicle he uses to check road conditions, as well as plowing and sanding roads.

Supervisor Ireland asked what pick up trucks are on State bid. Mr. Chartrand stated it depends on the weight class, there are Chevy's and Fords. Supervisor Ireland suggested the cost of a new pick up be researched and presented to the Town Board to allow an informed decision to be made on what and when to purchase new vehicles. Mr. Chartrand reminded the Town Board to consider when the next big truck purchase will be made. Mr. Wiers stated the plan is to purchase a large truck at the end of 2005.

## **Road Construction**

There is a \$5,000.00 grant from MultiModal, Supervisor Ireland asked Mr. Wiers where he intended to spend the funds; what needs to be done. Councilor Chappell asked if Lanning Road should be repaired. Mr. Wiers explained that Lanning Road had been paved, but it had no gravel base and the road is now broken up in many places. Repairing Lanning Road will be an expensive project to undertake.

Mr. Wiers will contact Suit-Kote for an estimate on finishing Moon Hill Road. Mr. Chartrand explained there is \$140,000.00 in the Highway budget.

Mr. Wiers explained that Becker Road has a problem where the ravine goes under the road. The edge of the road is crumbling away and is nearing the driving lane. He will contact Doug Fisher for an estimate and repair design. Tim Buehl will be contacted for the engineering work.

There is \$27,500.00 available through C.H.I.P.S. Supervisor Ireland explained that most projects are paid for with Town money and we receive reimbursement from the different agencies that offer grants.

### Miscellaneous

#### *Borodino Landing Proposal*

Supervisor Ireland asked the members of the Town Board to review the material Mr. Frank Moran, 2708 Nunnery Road, prepared regarding the proposal for Borodino Landing. The proposal would be discussed at the March 11, 2004 Town Board meeting.

#### *Safe Building Law Proposal*

The proposal for a "Safe Building Law" submitted by Mrs. Veronica Sheahan, 1557 Tracy Drive, needs a member of the Town Board as a sponsor. If a member decides to sponsor the proposal, please prepare a resolution for the March 11 meeting.

#### *Letter of Support for S.A.H.S.*

Councilor Barnett requested a letter of support from the Town Board for a grant request submitted to Senator Hoffman's office. She has provided the 2004 S.A.H.S. budget, a copy of the letter sent to Senator Hoffman's office with the grant proposal, and a list of priority projects for the restoration of the Grange.

Supervisor Ireland explained he has some questions regarding the documents provided by Councilor Barnett. One question in the grant application addresses previous legislative initiative funding. The answer given is "no," yet funding was received through Congressman Walsh's office. Councilor Barnett explained that the Congressman's grant was issued after the paperwork was complete; the information will be updated. Supervisor Ireland noted that the priority project list was nearly one year old. He would like to see a current list of priorities. Councilor Barnett explained that some of the items on the list have been completed. Supervisor Ireland repeated his request for a current list.

Councilor J. Ireland noted that the application described the Borodino Corners as being "at the junction of Route 41, Rose Hill Road, and Nunnery Road." This is an incorrect description; Rose Hill Road ends at the intersection of Eibert Road, Route 174 and Rose Hill Road. It is Route 174 that continues down to Route 41.

Councilor Barnett explained that the firm of Crawford & Stearns is in the process of prioritizing the projects for restoration at the Grange and S.A.H.S. will follow their recommendations. Supervisor Ireland noted that the bottom of the project list, it states "Town of Spafford has committed an additional \$50,000.00." The correct amount is \$89,000.00 and the new list should reflect the correct amount.

Councilor Vinzant asked if the letter of support would be sent in independently or would it accompany a future request. Councilor Barnett explained the original request was submitted one year ago, and has recently come to the top of the Senator's list. Councilor Barnett stated she has been in monthly contact with the Senator since submitting the request.

Supervisor Ireland requested the corrections to the project list be made before he is willing to sign a letter of support. He would like to know the actual order of the plans for restoration. Councilor Barnett explained the need to wait for Crawford & Stearns to complete the list. She added that she has been in contact with New York State Historic Preservation Office, (SHPO) and they were pleased to learn that Crawford & Stearns are involved in the restoration. Supervisor Ireland explained he would like to see the new list and the restoration budget; the budget presented by Councilor Barnett is the 2004 S.A.H.S. Operating Budget, the restoration is not listed in this budget.

Councilor Barnett replied she did not believe the specifics of the restoration project were required for the Town Board to support the project. Supervisor Ireland stated he would like to know the specifics. Councilor Barnett explained S.A.H.S. was awaiting grant money to hire Crawford & Stearns. The involvement of their firm was an approved expenditure of the grant. There is some money designated for the restoration project, roughly \$3,000.00 - \$4,000.00. The restoration budget is separate from the Operating Budget. Supervisor Ireland asked what money was available to hire an architect. Councilor Barnett responded that none is budgeted; it is S.A.H.S. intent to use the money from the Community Development grant to hire an architect. Crawford & Stearns is willing to work somewhat on the project based on the anticipated grant money.

There was a discussion of the advisability of writing a letter of support without the updated information from Crawford & Stearns and no funding immediately available to hire them. The discussion continued to the funding request having been submitted to the Senator for restoration, not a specific project. Councilor Barnett explained that Senator Hoffman is willing to seek the balance of funding needed for the restoration and suggested the matter of writing a letter of support be put to a vote. Supervisor Ireland requested the project list be prioritized before a vote is taken.

Councilor Barnett explained that S.A.H.S. is not aware of any septic problems at the Grange and the building was “condemned” by the Building Inspector. S.A.H.S. was told not to use the building. Both Councilor Vinzant and Supervisor Ireland stated they had seen no documentation condemning the Grange. There is a list of violations that was written after the Fire Inspector from Life Safety Consultants inspected the building. There was a discussion of the septic system at the Grange. Councilor Vinzant reminded Councilor Barnett that he specifically suggested a building permit be obtained prior to beginning the restoration work. Such an action includes approval of the septic system from Onondaga County Department of Health. Also, the permit is required before grant money can be spent on restoration of the Grange; there is no evidence that the process to obtain the permit has begun.

Supervisor Ireland explained the proposal at the February 11 Town Board meeting to obtain the property next to the Grange is to allow access for a new septic system and provide needed space for parking. Acquisition of this property is a Town project, not S.A.H.S.; it shows Town Board support for S.A.H.S. and the Grange and provides a solution to serious problems, as discussed at the February 11 meeting.

Mrs. E.C. “Lauri” Clark, 1387 Willowdale Road, explained she spoke with Mr. Horace Ireland, a member of original Grange. There is a septic tank and he knows of no trouble with the septic system. Mrs. Clark further stated that she does not believe the Grange was ever condemned. The violations listed by Mr. Jay Curry, the Fire Inspector for Life Safety Consultants, have been addressed; all but two of them have been corrected.

Councilor Vinzant asked if there was an easement onto neighboring property for the septic tank. Mrs. Clark stated that there is and it is towards the property the Town is negotiating to purchase. Mrs. Clark added that Mr. Richard Thomson, NYS Codes Division, explained if the Town recognized the building as historic, the violation of the door swinging inwards could be cancelled. The Town Board made that recognition with Resolution #6-2004. It was suggested that S.A.H.S. contact Life Safety Consultants and request re inspection prior to using the building.

Supervisor Ireland asked Councilor Barnett to resubmit her request for a letter of support with the updated information. Councilor Barnett withdrew her request for the letter.

#### *Memorial Day Service*

Supervisor Ireland explained he is in the process of forming a committee to arrange a Memorial Day service at the Veteran’s Memorial. He will present a list of the committee members at the March meeting.

#### *Audits*

##### Town Supervisor’s 2003 Records

Mr. Chartrand presented the Town Supervisor’s 2003 records for audit by the Town Board. Councilor Vinzant requested time to review the books.

##### Town Justice Records

Mr. Chartrand stated the need to audit the Town Justice books prior to his resignation.

#### **Recess**

Supervisor Ireland made a motion to recess to allow the Board to enter into executive session for the discussion of the qualifications of the Town Justice applicants. Councilor Chappell seconded the motion. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett. Meeting recessed at 8:30 p.m.

## **Executive Session**

A motion to enter into executive session at 8:35 p.m. was made by Supervisor Ireland and seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

Mr. Barry Kahn, applicant for the position of Town Justice, arrived at 8:45 p.m. A motion to exit executive session at 8:45 p.m. was made by Supervisor Ireland and seconded by Councilor J. Ireland. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett. Mr. Kahn was invited to stay for an interview.

Mr. Kahn explained he has had a close association with the law enforcement agencies for quite some time. He reviewed his résumé and added that he has just been installed in the Onondaga County Fire Police Association. He stated he has received alternative to violence training; and recently met with Mr. Warren Darby of the Sheriff's office in the process of joining the Coast Guard auxiliary. Councilor Barnett asked if Mr. Kahn would have the necessary time to fulfill the needs of the appointment. Councilor Vinzant explained that the requirements of the position would need to be Mr. Kahn's priority. Councilor Barnett asked if Mr. Kahn is in the Spafford area frequently. Mr. Kahn replied that he does have the time, it would be his priority and he has responded to fire calls in the area and is familiar with the people. He added that he has been developing relationships with individuals in the upper levels of law enforcement. Supervisor Ireland thanked Mr. Kahn for his time and interest. Mr. Kahn departed.

A motion to return to executive session at 8:50 p.m. was made by Supervisor Ireland and seconded by Councilor Chappell. . The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

At 8:57 p.m. Supervisor Ireland made a motion to exit executive session. The motion was seconded by Councilor Vinzant. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

## **Nominations**

Councilor J. Ireland nominated Mr. Jerome Schinaman as the proposed appointee for the position of Town Justice upon the effective resignation date of Mr. Yuhas. Councilor Vinzant seconded the nomination.

Councilor Barnett nominated Mrs. Ann Roth as the proposed appointee for the position of Town Justice upon the effective resignation date of Mr. Yuhas.

Votes to accept Mr. Schinaman as the proposed appointee were as follows:

Ayes: Gordon Ireland, Billy Vinzant, Fred Chappell, Jeff Ireland

Votes to accept Mrs. Roth as the proposed appointee were as follows:

Ayes: Joyce Barnett

By majority vote, Mr. Schinaman is accepted as the proposed appointee for the position of Town Justice.

## **Community Development Grant**

Supervisor Ireland explained there is still \$50,000.00 unexpended from the Community Development grant obtained for the 4 Corners Project. A portion of the funds were expended in the purchase of the Gulino property. The money is still available, but a contract with Onondaga County needs to be established, extending the term of the grant period.

A motion to enter into a contract with Onondaga County Community Development was made by Councilor Vinzant and seconded by Councilor Chappell. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

Councilor Barnett inquired as to why a contract had not previously been established with the County. Supervisor Ireland explained the remaining funds were for a neighboring property; an agreement with the owner was not achieved. At the February 11 meeting, the 4 Corners Project description was established to include the property located at 1865 East Lake Road falls within the scope of the 4 Corners Project.

### **Adjournment**

A motion to adjourn the meeting at 9:10 p.m. was made by Councilor J. Ireland and seconded by Councilor Chappell. The motion PASSED - AYES - 5, NAYS - 0. Voting aye – G. Ireland, Vinzant, J. Ireland, Chappell, and Barnett.

Respectfully submitted by,

Next meeting to be held  
March 11, 2004 @ 7:30 p.m.  
@ Spafford Town Hall

Lisa M. Valletta  
Town Clerk  
Town of Spafford