

At 7:10 p.m. Supervisor Webb A. Stevens began the public hearing for the opening of bids received for plow equipment. Councilors Billy Vinzant, Joyce Barnett, and Richard Fesko were present. Highway Superintendent Carl Wiers, Accountant Thomas Chartrand and Town Clerk Lisa Valletta were also present.

Town Clerk Lisa Valletta informed the Town Board that notice of the hearing had been duly published in the official Town newspaper and posted on the public bulletin board. Two bids had been received.

STS Truck Equipment & Trailer	
1 box, 1 wing, 1 plow	\$73,423 per truck
Henderson Equipment	
1 box, 1 wing, 1 plow	\$68,653 per truck

There was a discussion of the bids and the time frame involved in ordering the equipment. Highway Superintendent Carl Wiers informed the Board that the trucks were on reserve order to hold the price.

**RESOLUTION 33-2006**

**Accept Plow Equipment Bid**

On a motion made by Councilor Fesko, seconded by Councilor Vinzant the following resolution was PASSED AYES – 4 Stevens, Vinzant, Barnett, Fesko  
NAYS – 0

Resolved to accept the bid submitted by Henderson Equipment for the plow equipment.

**HIGHWAY SUPERINTENDENT’S REPORT**

**RESOLUTION 34-2006**

**Workers Compensation School**

On a motion made by Councilor Vinzant, seconded by Councilor Barnett the following resolution was PASSED AYES – 4 Stevens, Vinzant, Barnett, Fesko  
NAYS – 0

Resolved to pay the cost of \$259 for Mr. Wiers to attend the Workers Compensation School in Syracuse on May 24, 2006.

**RESOLUTION 35-2006**

**Earth Day Participation**

On a motion made by Councilor Barnett, seconded by Councilor Fesko the following resolution was PASSED AYES – 4 Stevens, Vinzant, Barnett, Fesko  
NAYS – 0

Resolved to allow a Town of Spafford Highway employee to use one Town of Spafford Highway truck to transport trash collected on Earth Day to the O.C.R.R.A. facility.

**10 HOUR DAYS**

Mr. Wiers informed the members of the Board that the Highway Department work schedule will switch to 4 days per week, 10 hours per day beginning April 3, 2006, weather permitting.

**THERMOSTAT**

Mr. Wiers informed the Board that the thermostat in the Highway garage is not functioning properly. He will be replacing it with a programmable thermostat.

**RESOLUTION 36-2006**

**February 9, 2006 Minutes**

On a motion made by Councilor Vinzant, seconded by Councilor Barnett the following resolution was PASSED AYES – 4 Stevens, Vinzant, Barnett, Fesko  
NAYS – 0

Resolved to accept the minutes of the February 9, 2006 Town Board meeting as submitted by the Town Clerk.

**RESOLUTION 37-2006**

**Audit of Claims**

On a motion by Councilor Fesko, seconded by Councilor Barnett the following resolution was PASSED AYES – 4 Stevens, Vinzant, Barnett, Fesko  
NAYS – 0

Resolved the bills on Abstract #3 be paid in the following amounts:

General Fund	#78 through #103	\$ 8,369.63
Highway Fund	#30 through #47	\$ 10,267.76

(Highway Fund includes Machinery & Snow bills when applicable)

**TOWN SUPERVISOR'S FEBRUARY 2006 REPORT & STATEMENT**

Accountant Thomas Chartrand reviewed the February 2006 Report and Statement for the Board members. The Statement shows all of the tax monies due the Town have been received. Reimbursement was received from the Community Development Grant CT76704 for Grange improvements. General Abstract #2 includes the tax money distributed to the Spafford Fire District. The Report includes on page #2 up to date activity of the grants. The donations received in memory of Mr. Case are shown on page #6.

**RESOLUTION 38-06**

**Town Supervisor's Monthly Report & Statement**

On a motion made by Councilor Vinzant, seconded by Councilor Fesko the following resolution was PASSED AYES – 4 Stevens, Vinzant, Barnett, Fesko  
NAYS – 0

Resolved to accept the Town Supervisor's February 2006 Report and Statement as presented by Mr. Chartrand.

**AUDIT OF TOWN CLERK'S CASH BOOKS**

Mr. Chartrand presented a report on the audit of the 2005 Town Clerk Cash Records. The column designated as "To Other" indicates the fees that were received by the Town Clerk as payment for passports and passed on to the U.S. Department of State. In detail: the applicant paid the full amount in cash or with only one check, a check was written from the Town Clerk's account to the U.S. Dept. of State for the amount due the U.S. Dept. of State. Mr. Chartrand recommended the Board find the audit of the books to be positive.

**RESOLUTION 39-2006**

**2005 Town Clerk Cash Books**

On a motion by Councilor Fesko, seconded by Councilor Vinzant the following resolution was  
PASSED                    AYES – 4       Stevens, Vinzant, Barnett, Fesko  
                                  NAYS – 0

Resolved to find a positive audit of the 2005 Town Clerk Cash books.

**ANNUAL FINANCIAL REPORT**

Mr. Chartrand informed the Board that the Annual Financial Statement for the fiscal year 2005 has been completed and filed with the State. A copy has been delivered to the Town Clerk and will be available for review.

**RESOLUTION 40-2006**

**Town Clerk's February 2006 Report**

On a motion by Councilor Vinzant, seconded by Councilor Barnett the following resolution was  
PASSED                    AYES – 4       Stevens, Vinzant, Barnett, Fesko  
                                  NAYS – 0

Resolved to accept the February 2006 Town Clerk's Report, showing revenues of \$1,508.20 for the Town.

**RESOLUTION 41-2006**

**Appleton Disposal**

On a motion by Councilor Vinzant, seconded by Councilor Fesko the following resolution was  
PASSED                    AYES – 4       Stevens, Vinzant, Barnett, Fesko  
                                  NAYS – 0

Resolved to pay the bill submitted by Appleton Disposal with General Fund voucher #105 after the Town Clerk has verified the correct amount with Appleton Disposal; said amount to be \$4,018.46.

**TOWN HALL ROOF**

During the recent high winds, some of the shingles were blown off of the roof. A local handyman will be making the repairs. There are spare shingles in the Highway barn.

**ADVERTISE FOR MOWING BIDS**

Mrs. Valletta reminded the Board of the need for advertising for bids for the mowing of the cemeteries and vacant lots in Town. Each of the Board members has been provided with a copy of the specifications

used for 2005. Supervisor Stevens requested the bids be returned in time for opening at the April 2006 Town Board meeting.

**RESOLUTION 42-2006**

**Newsletter**

On a motion by Councilor Vinzant, seconded by Councilor Fesko the following resolution was  
PASSED                      AYES – 4       Stevens, Vinzant, Barnett, Fesko  
   NAYS – 0

Resolved to authorize the publication and mailing of a springtime Town newsletter in conjunction with the Spafford Area Historical Society with the understanding the Town is responsible for cost of copies and the postage.

**TRANSFER STATION SERVICE**

Mrs. Valletta informed the Board that the current contract with Appleton Disposal for servicing the Spafford Transfer Station will expire on June 30, 2006. Specifications of the contract are available for the Board to review. Mr. Wiers stated that Appleton Disposal is interested in bidding again and is interested in attending the April Town Board meeting.

**RESOLUTION 43-06**

**Sub Division/Planning Board Vacancy**

On a motion by Councilor Fesko, seconded by Councilor Barnett the following resolution was  
PASSED                      AYES – 4       Stevens, Vinzant, Barnett, Fesko  
   NAYS – 0

Resolved to advertise for résumés for the position on the Sub Division/Planning Board. Said résumés to be received in time for review at the April Town Board meeting.

**RESOLUTION 44-06**

**Public Hearing for Water District**

On a motion by Councilor Vinzant, seconded by Councilor Barnett the following resolution was  
PASSED                      AYES – 4       Stevens, Vinzant, Barnett, Fesko  
   NAYS – 0

Resolved to hold a public hearing on Monday, March 27, 2006 at 7:00 p.m. for review of the annual fees for the proposed water district.

**TOWN CLERK COMPUTER**

Mrs. Valletta informed the Board her computer has been assessed by a qualified computer repair technician, Ms. Joyce Green. Ms. Green explained that hardware and software problems exist in the computer system. Due to the increasing demand on technology capabilities in the Town Clerk's Office, Mrs. Valletta was advised to replace the computer as soon as possible. The system was purchased in 2001. A new Dell computer system could be purchased through Ms. Green at an estimated cost of \$500.00. There was a discussion of the price of a computer system on State bid. Mrs. Valletta will research the prices and seek to purchase at the lower price.

**RESOLUTION 45-06**

**Town Clerk Computer**

On a motion by Councilor Vinzant, seconded by Councilor Barnett the following resolution was  
PASSED                   AYES – 4       Stevens, Vinzant, Barnett, Fesko  
                                  NAYS – 0

Resolved to purchase a new computer system for the Town Clerk at the quoted price from Ms. Green or on State bid, whichever is lower.

**WEBSITE**

Councilor Barnett explained she had inquired into the possibility of having a college intern perform the tasks necessary to establish and create an official Town of Spafford website. The Town would advertise the position to the students; if no interest is shown, perhaps a stipend could be offered to attract a student. Councilor Barnett was told it is quite common for students to perform such tasks as part of their studies.

Mrs. Valletta informed the Board she had been contacted by a local resident who is willing to set up the website and work with the Town Clerk to train her in maintenance of the site. This resident is offering her services at no cost to the Town. It was explained that the cost of setting up the website would be \$50 and there is an annual renewal fee of \$135.

**RESOLUTION 46-06**

**Town Website**

On a motion by Councilor Vinzant, seconded by Councilor Fesko the following resolution was  
PASSED                   AYES – 4       Stevens, Vinzant, Barnett, Fesko  
                                  NAYS – 0

Resolved to authorize the establishment of an independent/official Town website with the assistance of Joyce Green.

**PUBLIC SAFETY**

Mr. Barry Kahn, Cold Brook Road, requested time to speak with the Town Board. Mr. Kahn is not present.

**COMMITTEES**

Supervisor Stevens offered the following descriptions and rosters for the various committees:

**Memorial Day Observance Committee**

The function of this committee is to commemorate Memorial Day and honor the contribution of all servicemen and servicewomen, especially those who have died in service to our nation; to provide a solemn observance of Memorial Day in the Town of Spafford and to present the residents of the Town of Spafford the opportunity to join in a public expression of remembrance and gratitude. Also to coordinate and encourage the participation of local community organizations in this event, including fire departments, veterans groups, youth groups, churches and so forth. This committee will organize and conduct the Memorial Day Parade and the Commemorative Memorial Day Program. The members of this committee are Chairperson Susan Underwood, Merrill Clark, Joe Marcheterre, Barbara Shoemaker, and Mark Valletta.

Veterans Park Site Committee

The purpose of this committee is to raise funds for the site; bring new plans for the park site to the Board and maintain the aesthetic appeal of the park site. The members of this committee are Chairperson Curt Ledermann, Peter Lemke, Merrill Clark, Joe Marcheterre, Joe Vecchio, and Joyce Green with Gordon Ireland and Fred Chappell as advisors.

Recreation Committee

This committee meets the last Saturday of each month in the Spafford Town Hall Community Room at 9:30 a.m. The charge of this committee is to research recreation opportunities for the residents of the Town of Spafford and to present these recommendations to the Town Board. The committee members are Chairperson Merrill Clark, Secretary Joyce Green, Councilor Joyce Barnett, Phil and Lauri Clark, Barry Kahn, David Miller, Frank Moran, Ed Lukens, Linda and Andy Sanders, Patricia O'Brien.

**SPAFFORD AREA HISTORICAL SOCIETY**

A document from the Spafford Area Historical Society was presented to the Town Board moments this meeting. The Town Board has not had time to review the information in the document. Supervisor Stevens stated the Board would not act upon this document until the April meeting, to allow time for review of the information by the members of the Board. Supervisor Stevens informed the Board that he was advised when he was provided the document that if action was not taken by the Board before March 31, 2006, the Spafford Area Historical Society would back away from the project.

**Adjournment**

On a motion by Councilor Vinzant, seconded by Councilor Barnett the meeting adjourned at 7:55 p.m. The motion was carried unanimously.

A Public Hearing is scheduled  
for March 27, 2006 @ 7 p.m.  
Next meeting to be held  
April 13, 2006 @ 7 p.m.  
@ Spafford Town Hall  
with a Public Hearing to open  
any and all received bids for mowing.

Respectfully submitted by,

Lisa M. Valletta  
Town Clerk  
Town of Spafford