

REGULAR TOWN BOARD MEETING**July 8, 2004****DRAFT COPY**

On Thursday, July 8, 2004 Town Supervisor Gordon Ireland called to order at 7:15 p.m. the regular monthly meeting of the Spafford Town Board. This meeting followed an open discussion forum. Councilors Fred Chappell, Billy Vinzant, Jeffrey Ireland and Joyce Barnett were present. Highway Superintendent Carl Wiers, Accountant Thomas Chartrand, and Town Clerk Lisa Valletta were also present.

Bills

The following bills were presented for approval, (Machinery bills are included in the Highway bills):

FUND	VOUCHER #'S	TOTAL	MOTION	SECOND	
<u>CARRIED</u>					
General	202-228	\$15,020.38	Barnett	Vinzant	aye
Highway	125-138	\$21,535.00	Vinzant J. Ireland		aye

Councilor Barnett asked about the bill from Reagan-Dailey regarding real estate appraisal. Supervisor Ireland responded it was for the property at 1865 East Lake Road. Councilor Barnett expressed a desire to see the results of the appraisal. She then asked if the property stake out was done as part of the survey. Supervisor Ireland explained that it was not. There was a discussion of how the Town attorney bills for his time; and the attorney responding to NYS Codes Division regarding the audit of the Building and Codes Department.

Town Supervisor's June 2004 Report & Statement

Accountant Thomas Chartrand reviewed the June 2004 Report & Statement for the Town Board. He explained June had been a quiet month. The receipts for special franchise was higher than anticipated in the budget due to the cable expansion. A motion to approve the June 2004 Town Supervisor's Report & Statement as prepared and submitted by Accountant Chartrand was made by Councilor Vinzant and seconded by Councilor Barnett. The motion PASSED – AYES 5, NAYS – 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

Budget Transfers

Mr. Chartrand recommended the following budget transfers:

GENERAL FUND

From	A1990.4	Contingent
Contractual		<u>\$875.00</u>

875.00

To	A1680.4	Central Data Processing
Contractual		770.00

	A1991.4	Workshops	Contractual
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105.00

875.00**HIGHWAY FUND**

From	DA599	Surplus	Soil & Water Reimbursement
<u>\$30,000.00</u>			

<u>30,000.00</u>			
To	DA5110.4	Repairs	Contractual
<u>30,000.00</u>			

30,000.00

Mr. Chartrand explained the General Fund transfer is to accommodate the needs for the new Town Justice and Court Clerk, including training. The Highway Fund transfer is for the repairs on Spafford Landing Road. A motion to approve the recommended transfers listed above was made by Councilor Vinzant and seconded by Councilor Barnett. The motion PASSED – AYES 5, NAYS – 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

Bills Not Received

A motion to pay the health insurance bill and the Appleton Disposal bill upon receipt was made by Councilor Vinzant and seconded by Councilor Barnett. The motion PASSED – AYES 5, NAYS – 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

Minutes of June 10, 2004 Town Board Meeting

A motion to approve the minutes of the June 10, 2004 Town Board meeting was made by Councilor J. Ireland and seconded by Councilor Vinzant. The motion PASSED – AYES 4, NAYS – 1. Voting aye – G. Ireland, Chappell, Vinzant and J. Ireland. Voting nay – Barnett.

Adelphia Cable

Mr. Ken Lieberman, 2208 Olanco Road, introduced Mike Webster of Adelphia Cable. Mr. Webster answered questions from the audience.

Town Clerk's May 2004 & June 2004 Report

Mrs. Valletta explained there was an error in the May 2004 report that went undetected until after the Town Board meeting. A corrected report, showing the actual amount due to the Town as \$4,228.05 was presented to the Town Board and the accountant. The amount realized in fees during the month of June 2004 was \$3,354.28. Mrs. Valletta presented a check in the amount of \$3,356.13 which includes the amount omitted from the May 2004 check. A motion to accept the Town Clerk's reports as presented was made by Councilor J. Ireland and seconded by Councilor Vinzant. The motion PASSED – AYES – 5, NAYS – 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

Town Clerk Miscellaneous**Checkbook**

The Town Clerk's checkbook was missing from her documents after the May Town Board meeting. A thorough search of the building has been conducted and the checkbook was not

found. Mrs. Valletta contacted Alliance Bank, as the repository of the Town Clerk monies, and informed them of the missing checks, there were six. The checks have not been turned in for removal of funds from the account. A stop payment classification has been assigned to the missing checks. There is no fee to the Town for the classification.

Election District

Notification from the Onondaga County Board of Elections indicates that Election District #1 is near capacity for the voting machine. They recommend redrawing the line between District #1 and District #2, to transfer sixty voters to District #2 which would eliminate the need for a second machine and additional election inspectors at the District #1 poll site. A map showing the new boundary has been posted on the outside bulletin board of the Town Hall and presented to each Town Board member.

RESOLUTION # 11-2004

Change in Election District Boundary

WHEREAS, notice has been received that the Town of Spafford Election District #1 is nearing the maximum capacity of the voting machine and,

WHEREAS, the Onondaga County Board of Elections has made the suggestion to redraw the line between District #1 and District #2; thus transferring voters out of the overburdened District #1 and

WHEREAS, redrawing the district line would eliminate the need for an additional machine and additional election inspectors at the District #1 poll site and,

WHEREAS, the Onondaga County Board of Elections has provided a map indicating a new location for the line between District #1 and District #2; said line to follow the previous boundary beginning at Skaneateles Lake and traveling towards Otisco Lake; upon reaching the intersection of Nunnery Road and Richard Road the new line will turn left onto Nunnery Road, then turn right onto Dave Hull Road. The line will travel along Dave Hull Road to Route 41 (East Lake Road), turn left onto Route 41 and then turn right onto Willow Hill Road. The line will turn right again onto Becker Road and at the intersection of Becker Road and Stanton Road, the line will turn left, rejoining the previous boundary and continue along the previous boundary to Otisco Lake. This change in the boundary will transfer sixty voters from District #1 to District #2.

WHEREAS, the Town Board of the Town of Spafford has reviewed the suggested division line

NOW THEREFORE, on a motion made by Councilor Fred Chappell and seconded by Councilor Joyce Barnett,

BE IT RESOLVED, that the Town Board of the Town of Spafford does hereby approve of and adopt the new boundary line between Election District #1 and Election District #2.

Gordon Ireland	aye
Billy Vinzant	aye
Joyce Barnett	aye

Fred Chappell	aye
Jeff Ireland	aye

I, Lisa M. Valletta, Clerk of the Town of Spafford, County of Onondaga, State of New York, do hereby certify that the foregoing was duly adopted by the Town Board of the Town of Spafford, County of Onondaga, State of New York, at their regular monthly meeting held this 8th day of July, 2004, a quorum being present.

In witness whereof, I have hereunto set my hand and affixed the seal of my office.

Dated: _____

Lisa M. Valletta, Town Clerk of the Town of Spafford

Sub Division/Planning Board Vacancy

A letter of resignation was received from Sub Division/Planning Board member Kathy Jacques. Supervisor Ireland requested a notice be placed in the Skaneateles Press for applicants. A motion to also advertise the position in the Pennysaver/Pennywise was made by Councilor Vinzant and seconded by Councilor J. Ireland. . The motion PASSED – AYES – 5, NAYS – 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

Spafford Landing Road Speed Limit

A letter was received from Mr. Gary Widger, 3 Spafford Landing Road, requesting a reduction in the speed limit on Spafford Landing Road. Following a discussion of the situation the following resolution was made.

RESOLUTION # 121-2004

Request for Reduction of Speed Limit on Spafford Landing Road

WHEREAS, the current legal speed limit for Spafford Landing Road is fifty-five miles per hour (55 mph) and,

WHEREAS, the Town Board of the Town of Spafford believes that to be an excessive speed in that area and,

WHEREAS, a letter requesting a lower speed limit on Spafford Landing Road has been received by the Town Board of the Town of Spafford and,

WHEREAS, the New York State Department of Transportation has been contacted by a resident of Spafford Landing Road and,

WHEREAS, said resident has been instructed to contact the Town Board of the Town of Spafford to request a lowering of the speed limit,

NOW THEREFORE, on a motion made by Councilor Billy Vinzant and seconded by Councilor Jeff Ireland,

BE IT RESOLVED, that the Town Board of the Town of Spafford does hereby approve of a reduction of the speed limit on Spafford Landing Road. The Town Board of the Town of Spafford further resolves to suggest the speed limit be lowered from the current fifty-five miles per hour (55 mph) to twenty miles per hour (20 mph).

Gordon Ireland aye
Billy Vinzant aye
Joyce Barnett aye

Fred Chappell aye
Jeff Ireland aye

I, Lisa M. Valletta, Clerk of the Town of Spafford, County of Onondaga, State of New York, do hereby certify that the foregoing was duly adopted by the Town Board of the Town of Spafford, County of Onondaga, State of New York, at their regular monthly meeting held this 8th day of July, 2004, a quorum being present.

In witness whereof, I have hereunto set my hand and affixed the seal of my office.

Dated: _____

Lisa M. Valletta, Town Clerk of the Town of Spafford

Bockes Road

There have been recent questions regarding the correct spelling of the name of a road in the Town of Spafford; specifically is it “Bockes Road” or “Backes Road”? Syracuse-Onondaga County Planning Agency handles road designation and house numbering for the 911 system and they have designated it as “Bockes Road”. A sign with the correct spelling will be obtained and installed.

Codes and Building Department Audit Reply

A copy of Town Attorney Bernard Reagan’s reply to the NYS Dept of State Codes Division Audit has been received by the Town Clerk. Copies of the cover letter have been provided to the members of the Town Board. There was a discussion of scheduling a meeting of the Town Board to review the reply in its entirety. A meeting will be held on Wednesday, July 14, 2004 at 7:30 p. m. for the Town Board to review and discuss Mr. Reagan’s response. The beginning of the meeting will be for Town Board members only; public comment will be accepted following the Board session.

Highway Superintendent’s Report

Bacon Hill Road

Reimbursement for the work done on Bacon Hill Road has been received.

Road Side Mowing

The mowing of the road sides of Town roads has been done. It most likely will need to be done again at the end of summer. The question was raised of what equipment is used to mow. Highway Superintendent Carl Wiers explained a mower is borrowed from a neighboring town, usually Marcellus. The mower has a six inch sickle blade. An individual asked about the mowing of Nunnery Road. Mr. Wiers explained the Town is only responsible for mowing the sides of Town roads.

Highway Superintendent Vacation

Mr. Wiers will be on vacation during the week of July 11-17. Deputy Highway Superintendent Michael Catherman will be in charge.

Becker Raod

The planned project on Becker Road is postponed because of the mudslide on Spafford Landing Road. The funds intended to pay for the Becker Road project are needed to correct the problem on Spafford Landing Road. A repair will be done to the culvert on Becker Road this year, but it will not be to the scale originally planned.

Justice Report

Councilor Barnett expressed a desire to see more information included in the monthly report now being received from the Town Justice. The Town Justice is not under the jurisdiction of the Town Board and Supervisor Ireland suggested she speak directly to Justice Schinaman.

Codes and Building Department Audit

At the July 6, 2004 meeting with Mr. Richard Thomson of the NYS Dept. of State Codes Division, Mr. Roy Scott also from NYS Dept. of State, recommended the Town Board contact Mr. Harry Willis, an attorney with the Dept. of State that specializes in Code issues. Mr. Scott recommended inviting Mr. Willis to speak to the Town Board and the community. Councilor Barnett offered to contact Mr. Willis to arrange a meeting. Supervisor Ireland requested the meeting be scheduled on a separate evening from the Town Board meeting. Supervisor Ireland also requested an indication of what topics would be discussed with Mr. Willis prior to scheduling the meeting.

Borodino Landing Proposal

Mr. Frank Moran, 2270 Nunnery Road provided an update on the proposal. He suggested a letter of intent from the Town Board be sent to the Denslows. There was a discussion of the proposed project. A motion authorizing Mr. Moran to send a letter to the Denslows expressing the Town Board's interest in the opportunity for first refusal if the Denslows decide to sell was made by Councilor Barnett. There was no second to the motion. Supervisor Ireland expressed a desire to review the letter prior to sending it. Mr. Moran stated he would like a Town Board member or the Town Supervisor to co sign the letter.

Councilor Vinzant asked Mr. Moran to chair a formal committee to continue studying and working on the proposal for Borodino Landing. It was suggested to arrange for a feasibility study, an environmental impact study, and perhaps obtain a design from a school of design.

Councilor Barnett repeated the above motion. There was no second to the motion. Supervisor Ireland suggested the letter could be sent without a motion of the Town Board. A motion was made by Councilor Barnett for the Town Board to authorize Mr. Moran to draft a letter of general interest in the property, including a request for first refusal; and for said letter to be available for review by the Town Board no later than July 12, 2004; and if the majority of the Board approves of the letter it will be co signed by Town Board members that desire to sign. There was no second to the motion.

Mr. Moran stated he will compose a letter and submit it to the Town Board. He requested the Town Board either accept or reject said letter within a week of submission.

A motion authorizing Mr. Moran to form a committee for researching a waterfront park at Borodino Landing and to serve as chair of that committee was made by Councilor Barnett and seconded by Councilor Vinzant. Supervisor Ireland stated he would like to see a more formal plan for the project. The motion PASSED – AYES – 4, NAYS – 1. Voting aye – Chappell, Vinzant, J. Ireland, and Barnett. Voting nay – G. Ireland.

Adjournment

A motion to adjourn at 9:15 p.m. was made by Supervisor G. Ireland and seconded by Councilor Vinzant. The motion PASSED. AYES – 5, NAYS – 0. Voting aye – G. Ireland, Chappell, Vinzant, J. Ireland, and Barnett.

Respectfully submitted by,

Next meeting to be held
August 12, 2004 @ 7:30 p.m.
@ Spafford Town Hall

Lisa M. Valletta
Town Clerk
Town of Spafford